



# Lebogang Buthelezi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have the right skill -set to excel as an administrator or executive assistant.while I haven't previously worked as a personal assistant,I pretty much fit the bill for the role.I'm extremely organised.my biggest strength is that I'm good at picking up new skills

I have communication skills verbal,writing,public speaking, phone etiquette,conflict resolution

Preferred occupation Administrators  
Administrative jobs

Preferred work location Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth 2002-04-09 (22 years old)

Gender Female

Residential location Johannesburg  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good

## Additional information

Salary you wish 10000 R per month