



# Dawn Mitchell

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Passionate and knowledgeable Administrator with a background specializing in office support, finance, administrator work and data capturer. My experience includes a year in accounts and over three years' experience as a Data Capturer. I demonstrate high-quality organisational skills and self-motivated drive to achieve excellence. Known for utilizing strong communication skills to communicate well with other staff members and customers.

I am seeking to secure an Administration position to demonstrate my skills and abilities while actively contributing to the overall success of any business I work for.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1989-10-19 (35 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	12000 R per month
How much do you earn now	12000 R per month