



Maria Sibongile Loate

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm currently working as a cleaner and messenger for 12 years now .. graduated for office administration skill course last year..I'm looking for work that I can learn and grow academically as well

Preferred occupation

Data capturers
Administrative jobs

Filing clerk
Administrative jobs

Administrators
Administrative jobs

Contacts and general information about me

Day of birth	1978-09-12 (45 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2011.10 iki dabar
Company name	Prinsloo and Venter
You were working at:	Agents
Occupation	Cleaner and messenger
What you did at this job position?	Cleaning and being a messenger also assisting admins with whatever they need

Education

Educational period	nuo 2022.01 iki 2022.10
Degree	Certificate
Educational institution	Avuxeni computer accademy
Educational qualification	Office administration skill course
I could work	As an admin assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Setswana	fluent	very good	fluent

Computer knowledge

Microsoft, Excel, PowerPoint presentation

Recommendations

Contact person	Mitchell walker
Occupation	Admin
Company	Prinsloo and Venter
Telephone number	0762157069
Email address	michele@pvma.co.za

Contact person	Neels Hatting
Occupation	CEO
Company	Prinsloo and Venter
Telephone number	0824587477

Additional information

Your hobbies	.Reading Studying Baking
Driver licenses	None
Salary you wish	9500 R per month
How much do you earn now	4400 R per month