



# Mbali Lucia Dlongolo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administration job where i will be surecasing my computer skills, i want to help the company where i can through the hard word i do when i am given an opportunity , i am passionate about being a great asset to a company someone a company can rely on someone who go all out when they are given a chance.

Preferred occupation	Data capturers Administrative jobs
	Receptionist Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1994-04-21 (30 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2016.07 iki 2018.01</b>
Company name	Shoprite
You were working at:	Cashiers
Occupation	Cashier
What you did at this job position?	Operating scanners, handling transaction between the store and customer, recieving and procesding all payments according to starndard procedures

## Education

Educational period **nuo 2019.01 iki 2021.12**  
 Degree Degree  
 Educational institution University of South Africa  
 Educational qualification BA health sciences and social services  
 I could work I can work as a counsellor, psychologist once i obtain masters degree

Educational period **nuo 2012.01 iki 2012.06**  
 Degree Certificate  
 Educational institution National computer college  
 Educational qualification 6 months computer literacy  
 I could work I could work as clerck, receptionist, data capture and more

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
SiSwati	very good	very good	very good

### Computer knowledge

Computer literacy (Introduction to pc ,computer typing,MS windows, Ms word, excel power point) presentation and interpersonal skills.

### Recommendations

Contact person N Mabokane  
 Occupation Hr Manager  
 Company Shoprite  
 Telephone number 0117350340

Contact person G Dlamini  
 Occupation Supervisor  
 Company Shoprite  
 Telephone number 0782962770

### Additional information

Driver licenses None  
 Salary you wish R5000 R per month  
 How much do you earn now R0.00 R per month