

## Desiree Kadulela Mailula

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Friendly cashier with excellent phone etiquette and customer care skills. Familiar with both electronic and paper filing systems. Commended for successfully collaborating with service providers to organise company events. Cheerful individual willing to quickly learn office routines and carry out tasks without supervision. Gets along with members of staff from all levels and department. Accountable professional willing to efficiently carry out oral and written directions from senior staff.

Hardworking filing and copy team member knowledgeable about information handling and protection practices. Diligently follows procedures and maintains orderly systems for ease of use. Learns and adapt quickly to new requirements.

Experienced administrative professional with talents in filing, copying and information management. Reliable in assisting staff and completing tasks with minimal oversight.

Preferred occupation General jobs

## Contacts and general information about me

Day of birth 1995-08-13 (28 years old)

Gender Female
Residential location Limpopo

Telephone number Information is available only for registered users.

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## **Additional information**

Salary you wish 7000 R per month
How much do you earn now 1500 R per month