



Boitshoko Moepi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm a reliable person, committed, hardworking, punctual and a fast learner.

I've worked with a variety of people (customers) as I've been in a retail store for a while so I'm able to adapt easily and a great problem solver.

Given a chance to prove my capabilities i will give it all my best to perform all my duties excellently.

I work well as an individual and with a team also.

Thank you

Preferred occupation

Retail manager

Retail, store jobs

Filing clerk

Administrative jobs

Medical receptionist

Medicine, healthcare, nursing jobs

Secretaries

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Contacts and general information about me

Day of birth

1996-06-19 (28 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2017.11 iki 2023.05**
 Company name Blue falcon trading
 You were working at: Shop manager
 Occupation Store manager
 What you did at this job position? Manage store monthly target , store admin, store merchandising, supervision of staff and their duties, stocktakes, handling customer queries,complaints and orders

Working period **nuo 2016.01 iki 2017.05**
 Company name Nkomo internet Cafe
 You were working at: Salesperson
 Occupation Assistant
 What you did at this job position? Cv, assignments typing , photocopying, sending emails and fax

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
isiZulu	good	good	good

Computer knowledge

Microsoft office

Conferences, seminars

No

Recommendations

Contact person Mr Given Maroga
 Occupation Area Manager
 Company Blue falcon trading
 Telephone number 0796870137
 Email address Marogagiven87@gmail.com

Additional information

Your hobbies Reading and jogging
 Salary you wish R10+ R per month
 How much do you earn now N/A R per month