



Arhin Nundhlall

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a very enthusiastic and hard worker. I take my work ethic very seriously. I have a bubbly personality and I am a very outgoing person. I believe that I will be an asset to the company and I will be the best employee in one's company. I have the ability to work well under pressure and I am a quick learner. I let my work ethic speak for itself and you will definitely see the results that you are looking for. I am not a person to waste one's time.

I strive to be the best in what I do, but also taking into consideration working as a team and following rules and regulations within the workplace. I am really looking forward to my potential employer and potential workplace, I will really not let the future of the company down nor myself. Please consider my CV and you will definitely not regret it.

Kind regards

Arhin Nundhlall

Preferred occupation	Generals General jobs
Preferred work location	Western Cape Gauteng Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	2002-07-19 (22 years old)
Gender	Male
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.01 iki 2022.11
Company name	IFP Constituency Office
You were working at:	Administrators
Occupation	Office Assistant
What you did at this job position?	Answering phone calls, taking messages, scheduling appointments, organizing meetings, and handling general administrative duties.

Education

Educational period	nuo 2016.01 iki 2021.01
Degree	Grade 12 / Matric
Educational institution	Greenbury Secondary School

Educational period	nuo 2022.08 iki 2023.08
Degree	Certificate
Educational institution	Tshwane Institute of Technology
Educational qualification	Marketing Management

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	very good	basic
isiZulu	good	very good	basic

Computer knowledge

Softwares such as Microsoft Office Suite (Word, Excel, PowerPoint)

Additional information

Your hobbies	My hobbies include spending time with my friends and going out. I am a very outgoing person and love to network and meet new people. I enjoy playing sports especially soccer, pool table and volleyball. I love to read educational books that will change my mindset and have a positive outlook on life.
Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg, C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2023-07-00 (1 years)