



Felicia Rasebeka

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for reception or administration job ,or general worker

- Good communication skills
- Good in customer service
- Able to work underpressure
- And team worker
- Telephone ethics
- Administration is my strong point

Preferred occupation Administrators
 Administrative jobs

Contacts and general information about me

Day of birth	1981-03-06 (43 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2016.03 iki 2022.11
Company name	cumbooks
You were working at:	Retail manager
Occupation	assistant manager
What you did at this job position?	i was admin manager ,receiving ,cash-up,and stock controller,managing the floor and customer complain

Education

Educational period	nuo 2002.01 iki 2022.11
Degree	Grade 12 / Matric
Educational institution	soteco
Educational qualification	N3 /matric
I could work	at any position

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	basic	good	good
Sesotho	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

Microsoft excel ,word outlook

Conferences, seminars

none

Recommendations

Contact person	Pierre Fourie
Occupation	area manager
Company	Cumbooks
Telephone number	0763863330

Additional information

Your hobbies	Reading,watching tv ,music
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-07-00 (4 years)
Salary you wish	8000 R per month