



Virginia Makuapane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for job where I am an eye of the organisation cause I am good at that know how to treat visitors and I have done the course

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1999-07-31 (24 years old)
Gender	Female
Residential location	West Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2019.01 iki 2019.12
Degree	Grade 12 / Matric
Educational institution	Reabetswe Secondary School
Educational qualification	National Senior Certificate
I could work	Immediately

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Mac OS etc

Windows

Conferences, seminars

Microsoft office

January till December 2021 I was doing Office Administration L2 and then 2022 I was doing Excel

Management Assistant N4 and N5

Additional information

Your hobbies	Reading
Driver licenses	None
Salary you wish	10000 R per month
How much do you earn now	00 R per month