



# Itumeleng Koma

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a job where I'm going to learn new skills or apply the skills I already have. I want to work in an environment that allows me to grow and explore as an individual

Preferred occupation	Generals General jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	2001-04-26 (23 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.01 iki 2019.12</b>
Company name	jermhoss event management
You were working at:	Decorators
Occupation	office administrator
What you did at this job position?	recieve call , make bookings for clients , file reciepts and proof of payment

## Education

Educational period	<b>nuo 2014.01 iki 2018.12</b>
Degree	Grade 12 / Matric
Educational institution	derek kobe seniour secondary school
Educational qualification	matric certificate
I could work	yes

Educational period                      **nuo 2022.01 iki 2022.04**  
Degree                                        Certificate  
Educational institution                tshwane south collegee  
Educational qualification              n2 bricklaying and plastering theory  
I could work                                yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent
Afrikaans	basic	basic	basic
isiZulu	good	good	good

### Computer knowledge

Microsoft PowerPoint , Microsoft excel , Microsoft word , Microsoft spreadsheet

### Recommendations

Contact person                            paulina leso  
Occupation                                 manager  
Company                                      jermoss event management  
Telephone number                        0796373028

### Additional information

Your hobbies                                chess , reading , netball  
Driver licenses                              C1 Heavy Vehicle 3,500kg - 16,000kg  
Driver license from                        2022-05-00 (2 years)