



# Pitsi Junior Marokgu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I was delighted to read about the job opening . With several years of experience in a variety of administrative fields, mainly Accounts Administrator and Campus Administrator ,Receptionist , I believe I am the perfect fit for this role.

As noted on my resume, my competencies and capabilities are firmly in line with the requirements stated in your job description demonstrating to provide support for both clerical and administrative duties ,strong communication skills, customer service and excel knowledge. For instance, while I was working in Richfield 76 Jorrisen campus, I gained a deep understanding of all job duties for accounts administrator and reception assistant to perform them as efficiently and as diligently as possible.

Furthermore, I have been trained as a Richfield Newtown Campus student advisor to deliver within high-pressure deadlines consistently. This includes school marketing designing high impactful PowerPoint presentations to grade 12 learners , and more. In all the previous positions and work experiences that I have done, I have always strived to improve my skill set. I have approached them for career advancement and discovery and aim to bring the same vision to any organisation or Institution business School.

Preferred occupation	Sales consultant Sales jobs
	Debtors clerk Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1987-05-03 (37 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

Email address

*Information is available only for registered users.*

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**Additional information**

Salary you wish 10000 R per month

How much do you earn now 5500 R per month