



# Liza Mvalo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hard-worker, and a very good listener. I value integrity, honesty, respect and discipline. I believe in going an extra mile when it comes to performing my duties. I will use my skills, knowledge and abilities to help the organization to maintain and improve its standards and to reach its goals.

Preferred work location                      Cape Town  
Western Cape

## Contacts and general information about me

Day of birth                                      1995-06-26 (29 years old)  
Gender    Male  
Residential location                          Cape Town  
Western Cape  
Telephone number                              *Information is available only for registered users.*  
[Sign in](#)  
Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                  **nuo 2021.10 iki 2022.10**  
Company name                                  SGS Matrocast  
You were working at:                          Filing clerk  
Occupation                                        Office Assistant

## Education

Educational period                              **nuo 2015.01 iki 2017.12**  
Degree    Certificate  
Educational institution                          West Coast College  
Educational qualification                        Office Administration

## Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	very good	very good

## Computer knowledge

Advanced computer literacy skills (MS Office: Word, Excel, and PowerPoint).

## Additional information

Your hobbies	Reading Playing Netball
Driver licenses	None
Salary you wish	R4500-R500 R per month
How much do you earn now	000 R per month