



# Fredricka Snyman

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Strong numerical and administrator skills, diploma in management, pastel accounting and did a course in management. i also like to help teach people if i have more knowledge of their vacancies. can work in teams and or alone and do not always need supervision to complete tasks/deadlines.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Klerksdorp North West

## Contacts and general information about me

Day of birth	1979-10-04 (45 years old)
Gender	Female
Residential location	Klerksdorp North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.03 iki 2023.03</b>
Company name	rekathusa funeral parlour
You were working at:	Claims manager
Occupation	claims manager
What you did at this job position?	assessed and lodged funeral claims
Working period	<b>nuo 2007.02 iki 2013</b>
Company name	legal wise
You were working at:	Lawyers
Occupation	litigation secretary/raf claims administrator
What you did at this job position?	compiling of court documents, lodging of raf claims

## Education

Educational period **nuo 1993 iki 1997**  
 Degree Grade 12 / Matric  
 Educational institution Maria Louw Secondary School  
 Educational qualification Grade 12  
 I could work n/a

Educational period **nuo 2012.01 iki 2012.11**  
 Degree Diploma  
 Educational institution Boston Campus and College  
 Educational qualification Pastel Accounting  
 I could work yes

Educational period **nuo 2011.01 iki 2011.11**  
 Degree Diploma  
 Educational institution Moshi Computer College  
 Educational qualification Introduction to Computers  
 I could work yes

Educational period **nuo 2023.02 iki 2023.02**  
 Degree Diploma  
 Educational institution SEESA  
 Educational qualification Management Course  
 I could work yes

**Languages**

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

**Computer knowledge**

windows, microsoft office, spread sheet

**Conferences, seminars**

Management Course. February 2023

**Recommendations**

Contact person	Gavileen Dada
Occupation	CFO
Company	Rekathusa Funeral Parlour
Telephone number	0606452401
Email address	gavileen@rekathusa-kld.co.za

#### **Additional information**

Your hobbies	reading, spending time with family and friends
Driver licenses	None
Salary you wish	15 000 R per month
How much do you earn now	13 500 R per month