



Fredricka Snyman

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Strong numerical and administrator skills, diploma in management, pastel accounting and did a course in management. i also like to help teach people if i have more knowledge of their vacancies. can work in teams and or alone and do not always need supervision to complete tasks/deadlines.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Klerksdorp North West

Contacts and general information about me

Day of birth	1979-10-04 (44 years old)
Gender	Female
Residential location	Klerksdorp North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.03 iki 2023.03
Company name	rekathusa funeral parlour
You were working at:	Claims manager
Occupation	claims manager
What you did at this job position?	assessed and lodged funeral claims
Working period	nuo 2007.02 iki 2013
Company name	legal wise
You were working at:	Lawyers
Occupation	litigation secretary/raf claims administrator
What you did at this job position?	compiling of court documents, lodging of raf claims

Education

Educational period **nuo 1993 iki 1997**
 Degree Grade 12 / Matric
 Educational institution Maria Louw Secondary School
 Educational qualification Grade 12
 I could work n/a

Educational period **nuo 2012.01 iki 2012.11**
 Degree Diploma
 Educational institution Boston Campus and College
 Educational qualification Pastel Accounting
 I could work yes

Educational period **nuo 2011.01 iki 2011.11**
 Degree Diploma
 Educational institution Moshi Computer College
 Educational qualification Introduction to Computers
 I could work yes

Educational period **nuo 2023.02 iki 2023.02**
 Degree Diploma
 Educational institution SEESA
 Educational qualification Management Course
 I could work yes

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

Computer knowledge

windows, microsoft office, spread sheet

Conferences, seminars

Management Course. February 2023

Recommendations

Contact person	Gavileen Dada
Occupation	CFO
Company	Rekathusa Funeral Parlour
Telephone number	0606452401
Email address	gavileen@rekathusa-kld.co.za

Additional information

Your hobbies	reading, spending time with family and friends
Driver licenses	None
Salary you wish	15 000 R per month
How much do you earn now	13 500 R per month