



# Petrus Moletsane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm an enthusiastic and dedicated professional with experience in administration. A proactive individual with a logical approach to challenges. I perform effectively even within a highly pressured working environment. I'm a person of high integrity, with an abundance of determination and the necessary drive to succeed. I'm a disciplined and dedicated dynamic element. I adapt well to change and willing to instigate changes where applicable in any organization.

|                         |                                |
|-------------------------|--------------------------------|
| Preferred occupation    | Cashiers<br>Retail, store jobs |
| Preferred work location | Welkom<br>Free State           |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1985-11-13 (38 years old)   |
| Gender               | Male  |
| Residential location | Welkom<br>Free State  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2018.03 iki 2022.10</b> |
| Company name                       | Checkers York                  |
| You were working at:               | Store person                   |
| Occupation                         | Receiving clerk                |
| What you did at this job position? | Receiving clerk                |

## Education

|                           |                              |
|---------------------------|------------------------------|
| Degree                    | Diploma                      |
| Educational institution   | Oxbridge Academy             |
| Educational qualification | E.E. Monese Secondary School |

## Languages

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| Sesotho   | fluent         | very good           | very good     |
| English   | good           | good                | good          |
| Afrikaans | good           | good                | good          |

**Computer knowledge**

Microsoft Word  
 Microsoft Excel  
 Microsoft Power Point  
 Pastel Accounting.....2009

**Conferences, seminars**

Bookkeeping  
 Financial management....2009

**Recommendations**

|                  |                               |
|------------------|-------------------------------|
| Contact person   | Henry Friend                  |
| Occupation       | Branch manager                |
| Company          | Checkers York                 |
| Telephone number | 044 808 2412                  |
| Email address    | 057073@shopritecheckers.co.za |

**Additional information**

|                          |  |
|--------------------------|--|
| Your hobbies             | Music<br>Watching television<br>Reading: news papers and magazines |
| Driver licenses          | None   |
| Salary you wish          | R6500 R per month  |
| How much do you earn now | R0.00 R per month  |