



Mandiswa Shabalala

Curriculum Vitae (CV)

What job i'm looking for? My positive points

General worker, administrative, receptionist, pa and teacher

Preferred occupation	Generals General jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1994-07-24 (30 years old)
Gender	Female
Residential location	Midlands KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.11 iki 2020.09
Company name	Khandimfundo Secondary School KZN DoE
You were working at:	Teachers
Occupation	Educator's Assistant
What you did at this job position?	<ul style="list-style-type: none">• Carry out administrative duties such as preparing classroom resources.• Helping teachers to plan learning activities and complete record's.• Helping children who need extra support to complete tasks.• Supervised activities in the classroom.• Assisting with marking and correcting work.

Education

Educational period	nuo 2017.02 iki 2020.12
Degree	Degree
Educational institution	University of the Free State
Educational qualification	Bachelor of Arts
I could work	Anywhere

Educational period	nuo 2009.01 iki 2013.12
Degree	Grade 12 / Matric
Educational institution	Drakensberg Comprehensive High School
Educational qualification	National Senior Certificate
I could work	Anywhere

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	fluent	fluent
Sesotho	good	basic	basic

Computer knowledge

Yes Microsoft office

Conferences, seminars

None

Recommendations

Contact person	Mr A.V Mncube
Occupation	Principal
Company	Khandimfundo Secondary School
Telephone number	0732366604
Email address	mncubeamose@gmail.com
Contact person	Mr T.T.A Mlambo
Occupation	Former Principal
Company	Drakensberg Comprehensive High School
Telephone number	0795210813
Email address	drakensbergcomp@gmail.com

Additional information

Your hobbies	Reading, Jogging, Listening to music, Socializing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-03-00 (2 years)
Salary you wish	15.000 R per month
How much do you earn now	0.00 R per month