



Cherize Slippers

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have a strong interest in the administrative world, with a background in administrative support, I am confident in my ability to contribute to your team's success.

Throughout my careers, I have gained valuable experience in various administrative roles, which has equipped me with the skills and qualities necessary for success in this position.

I have a demonstrated ability to streamline office procedures, enhance productivity, and ensure smooth day-to-day operations.

I excel in both written and verbal communication, enabling effective interaction with team members, clients, and vendors. I take pride in my ability to convey complex information clearly and professionally.

I am quick to adapt to new software and technologies, which allows for increased efficiency and accuracy in my work.

My attention to detail and organizational skills have consistently enabled me to manage multiple tasks and deadlines simultaneously. I am adept at prioritizing assignments to meet critical timelines.

I believe in delivering top-notch customer service, both internally and externally.

Preferred occupation **Data capturers**
Administrative jobs

Administrators
Administrative jobs

Contacts and general information about me

Day of birth 2000-06-28 (24 years old)
Gender Female
Residential location Johannesburg

Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
[Sign in](#)

Additional information

Salary you wish

18 000 - 20 000 R per month

How much do you earn now

14 000 R per month