



# Monique Ntanga Katende

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a team player, can work under pressure, self motivated and hard worker.

Preferred occupation	Administrators Administrative jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Day of birth	1989-07-27 (35 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2021.05 iki dabar</b>
Company name	Nkosi Nkosana Incorporated
Occupation	Administrator and personal assistant
What you did at this job position?	Assist in accounting department

## Education

Educational period	<b>nuo 2015.05 iki 2020.05</b>
Degree	Diploma
Educational institution	ICB
Educational qualification	Diploma
I could work	As personal assistant also

## Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

**Computer knowledge**

Microsoft Excel, Word, powerpoint

**Recommendations**

Contact person	SAMANTHA
Occupation	Director
Company	Nkosi Nkosana Incorporated
Telephone number	0723262795
Email address	moniquentanga27@gmail.com

**Additional information**

Your hobbies	Reading Gyming Singing Cooking
Driver licenses	B Light Vehicle $\leq$ 3,500kg, A1 Motorcycle $\leq$ 125cc, A Motorcycle $>$ 125cc, EB Articulated Light Vehicle $\leq$ 3,500kg, C1 Heavy Vehicle 3,500kg - 16,000kg, EC1 Articulated Heavy Vehicle 3,500kg - 16,000kg, C Extra Heavy Vehicle $>$ 16,000kg, EC Articulated Extra Heavy Vehicle $>$ 16,000kg
Driver license from	2020-10-00 (4 years)
Salary you wish	12000 R per month
How much do you earn now	10575 R per month