

Nhlanhla Ernest Magagula

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im looking for a customer service agent job where I can assist clients telephonically and on social media platforms as i have excellent communication skills and problem solving skills, I am a fast learner and very committed with assisting clients and resolving their queries.

I am a good lister and listen attentively and i am able to retain clients from cancelling their service with the company.

I discovered all my abilities from the previous company i worked for as it was my comfort zone as i stated that i love assisting clients and i am able to investigate clients query if i can solve it i escalate to the relevant departments log cases and keep clients updates about the progress of the resolution of their queries.

I have an experience working for an ISP company which is 1year 7 months as i was a 1st line call centre technician agent and assisted with clients with various queries including technical related queries.

I have a metric certificate which i completed 2016, Marketing NCV Level 2 certificate obtained 2017 and i have Business administration services certificate which i obtained it on 2020. I have a pending Management Level 3 certificate and during that course i was also involved in a call centre where i did training and was doing practical as well in a call centre environment for a period of 1 year.

Preferred occupation Computer technicians

IT, computing jobs

Preferred work location Johannesburg

Gauteng

West Rand Gauteng

Contacts and general information about me

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

Work experience

Working period **nuo 2018.06 iki 2020.11**

Company name Edcon

You were working at: Shop assistants

Occupation Warehouse stock counter

What you did at this job position? Stock counter

Working period nuo 2020.05 iki 2021.05

Company name SDC wealth

You were working at: Sales consultant

Occupation Call centre
What you did at this job position? Sales agent

Working period **nuo 2021.10 iki 2023.06**

Company name Supersonic

You were working at: Call Centre agent

Occupation 1st line technical support agent

What you did at this job position? Inbound and outbound call centre and assisting clients on the

social platforms responding to emails as well

Education

Educational period nuo 2016.01 iki 2016.12

Degree Grade 12 / Matric

Educational institution Chief SW Nhlapho secondary school

Educational qualification National senior certificate (matric certificate)

I could work Entry level office admin

Educational period **nuo 2017.01 iki 2017.12**

Degree Certificate

Educational institution Sibanesetfu TVET college

Educational qualification National certificate Vocal level2

I could work Marketer, advertiser, wholesaler

Educational period nuo 2021.05 iki 2020.09

Degree Certificate

Educational institution Sibanesetfu TVET college
Educational qualification Certificate of competence

I could work Maintains office services by organizing office operations and

procedures, preparing payroll, controlling correspondence, designing filing systems, reviewing and approving supply requisitions, and assigning and monitoring clerical functions

Languages			
Language	Speaking level	Understanding level	Writing level
SiSwati	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
isiXhosa	fluent	fluent	very good
English	fluent	fluent	fluent
Afrikaans	basic	basic	basic
Sepedi	very good	very good	basic
isiNdebele	very good	very good	basic

Computer knowledge

Microsoft Office, working with portals including Crm, Agility portal etc

Conferences, seminars

Presentations and debates looking at the positive sides and negative sides.

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Reco	mm	end	lati	ons

Contact person Lindiwe

Occupation Was my call centre team leader

Company Sdc wealth

Telephone number +27 (73) 110-6075

Contact person Aubrey

Occupation Call centre agent

Company Sdc wealth

Telephone number (063) 857-6435

Contact person Gift Nyirongo

Occupation Project management co-ordinator

Company Supersonic

Telephone number +27 (83) 212-6535

Additional information

Your hobbies Computer related including browsing through the internet

investigating and playing computer games, travelling,

socialising

Driver licenses None

Salary you wish 6500-10000 R per month