

## Nelisa Ntobela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a recent graduate at Nelson Mandela University with a diploma in Human Resources

Management, I'm eager to put my skills and knowledge to use in a meaningful way. I would be
grateful for the opportunity to gain experience and make a contribution to the organisations team. I
believe I am a suitable candidate for the HR graduate program because I am a motivated and
hardworking individual who is passionate about helping others and making a positive impact. I'm
well versed in HR practices and principles, and I'm eager to apply my knowledge in a real world
setting. I have excellent communication skills, which I believe will be valuable in building
relationships with employees and helping to resolve conflicts. I am a problem solver who is always
looking for ways to improve processes and increase efficiency. I am very good in Computer literacy
(MS word, Excel & PowerPoint).

Preferred occupation HR intern

Management, human resources jobs

Preferred work location Uitenhage

Eastern Cape

## Contacts and general information about me

Day of birth 2002-01-13 (22 years old)

Gender Female

Residential location Port Elizabeth

Eastern Cape

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## **Additional information**

Salary you wish 10000 R per month

How much do you earn now None R per month