



# Thokozani Cynthia Sumbuleta

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have a degree in BUiness Administration(marketing) and NATional certificate(matric).

I want a job in in my department or any related field.

I have a 1year experience, i worked as a BUiness developer at WEllsprings GEneral Dealer. I am a self starter, very good in both speaking and writing English and i have GOod communication skills.

I am currently in my home land(MAlawi) but am ready and willing to travel back to South Africa if i can find a job there.

### Preferred occupation

**Marketer**

Ads, marketing jobs

**Restaurant managers**

Restaurant, bar service jobs

**Receptionists**

Hotel jobs

**Receptionist**

Administrative jobs

**HR intern**

Management, human resources jobs

**Jobs abroad**

Jobs abroad

### Preferred work location

**Cape Winelands**

Western Cape

**Cape Town**

Western Cape

**Northern Suburbs**

Western Cape

## Contacts and general information about me

Day of birth

1999-12-31 (24 years old)

Gender

Female

Residential location

Cape Town

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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### Work experience

Working period	<b>nuo 2022.01 iki 2023.01</b>
Company name	WELlsprings GEneral Dealer
You were working at:	Marketing managers
Company name	WELlsprings GEneral Dealer
Occupation	BUSINESS DEVELOPER
What you did at this job position?	I was able to write quotations, biddings, invoice, income statements, market the company on social media through Facebook, Instagram etc.
Working period	<b>nuo 2023.02 iki 2023.08</b>
Company name	Crown Hotel
Occupation	Receptionist
What you did at this job position?	I was able to greet customers, direct them to their rooms, help them with what they need around the hotel

### Education

Educational period	<b>nuo 2019.09 iki 2023.07</b>
Degree	Degree
Educational institution	Malawi Adventist University
Educational qualification	degree in BUSINESS Administration
Educational period	<b>nuo 2016.01 iki 2018.12</b>
Degree	Grade 12 / Matric
Educational institution	Rosebank Progress College(CApetown)
Educational qualification	Matric

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

### Additional information

Driver licenses	None
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