



# Antionette Van Der Merwe

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

Order Stock and  
 Typing of Contract. &  
 Appointment for Peraonell on site.  
 And much more.  
 Payroll  
 Time keeping  
 Graphics of site machinery on Down Time.  
 Msds Knowledge

Preferred work location : Brits  
 Good Day I'm excellent in the following  
 North West

Site Safety Files

**Contacts and general information about me**

Day of birth 1986-09-10 (37 years old)  
 Gender Female  
 Residential location Brits  
 North West  
 Tool box Talks  
 Email address *Information is available only for registered users.*  
 Letter of Goodstanding knowledge [Sign in](#)

Ect and making sure all of the above and more is in Safety Files for site.

**Work experience**

Shed Policy In Safet and Engagement files  
 Working period **nuo 2023.03 iki 2023.09**  
 Medical Bookibgs.  
 Company name Jdc Marketing and Engineering  
 Screening  
 You were working at: Administrators  
 Drilling opencast  
 Occupation Site Administrative  
 Timekeeping  
 What you did at this job position? All site and office administration  
 Tracing and plan reading.

**Scheduling of Meeting**

**Education**

Taking Minutes on site safety meetings.  
 Educational period **nuo 1994.01 iki 2005.12**  
 Making sure of Site PEE ECT  
 Degree Grade 12 / Matric  
 EXCELL  
 Educational institution Voortrekker High  
 MS WORD  
 Educational qualification Metric Grade 12  
 ENTERNET

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
Afrikaans	good	good	very good

Receptionist qualiteia. Good And Punctual Beahaioura.

**Computer knowledge**

Can work under sever pressure.

Fully Bilingual and 10 + Mining and Engineering Knowledge.

Stock take

Ms word  
Onkey  
Coupa  
Samancor Portal  
Omni Invoicing  
Google Gmail

Excell  
**Recommendations**

Contact person	John-Paul Van Der Merwe
Occupation	SiteManager
Company	Blue Chip Mining
Telephone number	0796452851
Email address	johnpaul.vdmerwe1@gmail.com

**Additional information**

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-08-00 (1 years)
Salary you wish	18000 R per month
How much do you earn now	9000 R per month