



Antionette Van Der Merwe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Order Stock and
 Typing of Contract. &
 Appointment for Peraonell on site.
 And much more.
 Payroll
 Time keeping
 Graphics of site machinery on Down Time.
 Msds Knowledge

Preferred work location : Brits
 Good Day I'm excellent in the following
 North West

Site Safety Files

Contacts and general information about me

Day of birth 1986-09-10 (38 years old)
 Gender Female
 Residential location Brits
 North West
 Tool box Talks
 Email address *Information is available only for registered users.*
 Letter of Goodstanding knowledge [Sign in](#)

Ect and making sure all of the above and more is in Safety Files for site.

Work experience

Shed Policy In Safet and Engagement files
 Working period **nuo 2023.03 iki 2023.09**
 Medical Bookibgs.
 Company name Jdc Marketing and Engineering
 Screening
 You were working at: Administrators
 Drilling opencast
 Occupation Site Administrative
 Timekeeping
 What you did at this job position? All site and office administration
 Tracing and plan reading.

Scheduling of Meeting

Education

Taking Minutes on site safety meetings.
 Educational period **nuo 1994.01 iki 2005.12**
 Making sure of Site PEE ECT
 Degree Grade 12 / Matric
 EXCELL
 Educational institution Voortrekker High
 MS WORD
 Educational qualification Metric Grade 12
 ENTERNET

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
Afrikaans	good	good	very good

Receptionist qualiteia. Good And Punctual Beahaioura.

Computer knowledge

Can work under sever pressure.

Fully Bilingual and 10 + Mining and Engineering Knowledge.

Stock take

Ms word
Onkey
Coupa
Samancor Portal
Omni Invoicing
Google Gmail

Excell
Recommendations

Contact person	John-Paul Van Der Merwe
Occupation	SiteManager
Company	Blue Chip Mining
Telephone number	0796452851
Email address	johnpaul.vdmerwe1@gmail.com

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-08-00 (2 years)
Salary you wish	18000 R per month
How much do you earn now	9000 R per month