



# Anathi Nkwenkwezi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Artisan carpenter

- o Maintenance of existing building structure and furniture
- o To ensure all works requisitions and job cards are completed on a daily basis.
- o To ensure that all carpentry maintenance work and services are completed on a daily basis.
- o To ensure that preventative maintenance is carried out through regular inspections of buildings.
- o To keep record and control over tools and machines in respect of carpentry services.
- o To work independently and complete all stand-by related work.
- o Plan, prioritize and schedule maintenance work
- o Cut and assemble book shelves and study desk for students rooms.
- o Cut, edge, assemble and fit build in cupboard.
- o Ensure availability of material and equipment
- o Providing of timeous feedback on incidents / issues / risks.
- o Approve and allocate job cards to other Artisans , Operators and handymen
- o Monitor and evaluate progress of tasks assigned to the Operators
- o Conduct inspection after a projected is completed
- o Close job card using On Key 5 Pragma System
- o Act as Artisan Foreman when the foreman is absent
- o Work on standby and after hours when required
- o Supervision of Operator Carpenters
- o Assist with the management of workshop
- o Exercise control over tools and materials
- o Monitoring, requesting and replacing of equipment / assets.
- o Submit Budget inputs for the section
- o Assist with specification of maintenance material and equipment
- o Ensure correct SCM processes( requisitioning and orde

Preferred occupation

Carpenters  
Construction jobs

Preferred work location

Eastern Cape

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1988-01-05 (36 years old)   |
| Gender               | Male  |
| Residential location | Queenstown<br>Eastern Cape  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

#### **Additional information**

|                          |                   |
|--------------------------|-------------------|
| Salary you wish          | 30000 R per month |
| How much do you earn now | 27500 R per month |