



# Moeketsi Kotelo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

My Name is Kotelo Moeketsi I did my matric in 2018 at Tsholo Secondary School in 2020 I was working as a farmer in Harrismith , in 2021 I started attending at Maluti Tvet College in Harrismith where I was doing My NCV program Office Administration, My modules are Office data processing, Business Practice , Office Practice, New Venture Creation, Maths literacy , English, Life Skills and Computer Literacy. In 2023 when I was doing my last year I did my WBE ( Work based experience) at Intabazwe Library where I got experience and what I can Say is that I am a hard working person and focusing I can do many things I don't mind working over time because I love what I'm doing.

Preferred occupation                      Generals  
General jobs

Preferred work location                    Bethlehem  
Free State

Harrismith  
Free State

## Contacts and general information about me

Day of birth                                    1998-06-28 (26 years old)

Gender                                         Male

Residential location                        Harrismith  
Free State

Telephone number                         *Information is available only for registered users.*  
[Sign in](#)

Email address                                *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                              **nuo 2020.04 iki 2020.05**

Company name                                Tswelopele farming

You were working at:                        Farmers

Occupation                                    General

What you did at this job position?    Packing beans

## Education

Educational period **nuo 2015.01 iki 2018.12**  
 Degree Grade 12 / Matric  
 Educational institution Tsholo Secondary School  
 Educational qualification Matric Certificate  
 I could work Yes

Educational period **nuo 2021.01 iki 2023.11**  
 Degree Certificate  
 Educational institution Maluti Tvet College  
 Educational qualification National Senior Vocational  
 I could work Yes

### Languages

Language	Speaking level	Understanding level	Writing level
Sesotho	fluent	fluent	very good
English	very good	very good	very good

### Computer knowledge

I have computer knowledge, because I did Office Data Processing and Life Skills and Computer Literacy that gave me experience of PowerPoint, Ms Excel and Microsoft Word.

### Conferences, seminars

N/A

### Recommendations

Contact person Mr Mopeli  
 Occupation Lecture  
 Company Maluti Tvet College  
 Telephone number 078 865 7920

### Additional information

Your hobbies Playing Soccer and Singing Athletics  
 Driver licenses None  
 Salary you wish R 7000 R per month  
 How much do you earn now N/A R per month