



# Lesego Martin Motlhanke

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job that would challenge me and that will allow me to grow and learn from it, job that involves clients on a day to day basis as I'm good with communication and working with clients, office work is part of the list as I have the skills and experience of working in an office.

Preferred occupation	Dispatchers Administrative jobs
	Procurement officer Finance jobs
Preferred work location	Johannesburg Gauteng
	East Rand Gauteng
	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1997-09-25 (27 years old)
Gender	Male
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2017.07 iki 2018.07</b>
Company name	Digiworld DStv Agency
You were working at:	Store person
Occupation	Customer Service Consultant
What you did at this job position?	Assist customers with decoder faults, taking customer payments, doing stock Taking

Working period **nuo 2018.08 iki 2020.01**  
 Company name Helen Joseph Hospital  
 You were working at: Administrators  
 Occupation Stores Assistant  
 What you did at this job position? Stock taking, ordering stock, packing the stock, maintaining data base

**Education**

Educational period **nuo 2015.01 iki 2015.12**  
 Degree Grade 12 / Matric  
 Educational institution Kenneth Masekela Secondary School  
 Educational qualification Matric Certificate

Educational period **nuo 2016.01 iki 2017.06**  
 Degree Certificate  
 Educational institution Ekurhuleni East TVET College  
 Educational qualification Financial Management N6

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

**Computer knowledge**

- Microsoft office
- Outlook
- Excel
- Word
- PowerPoint
- Social Media
- Spreadsheet

**Conferences, seminars**

N/A

**Recommendations**

Contact person Racheal Magagane  
 Occupation Stores Clerk  
 Company Helen Joseph Hospital  
 Telephone number 0114890437

### Additional information

Your hobbies	Personal trainer Hiking Sports Traveling
Driver licenses	None
Salary you wish	5000 R per month