



Jabulile Ngcamu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for job as Shop assistant or Receptionist I do have more than 3 years experience in both position I am a hard worker and self motivated individual I passed interpersonal skill hence I turn to work very well with others to achieve the goals set.

Preferred occupation	Shop assistants Retail, store jobs
	Switchboard operator Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1983-04-03 (41 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.01 iki 2022.12
Company name	Butterfield Bakery
You were working at:	Shop assistants
Occupation	Cashier
What you did at this job position?	Customer service and till Operator
Working period	nuo 2011.02 iki 2016.08
Company name	Selian Agencies
You were working at:	Administrators
Occupation	Receptionist
What you did at this job position?	Answering multiple telephone lines, data capture and filling

Education

Educational period	nuo 1996.01 iki 1999.12
Degree	Grade 12 / Matric
Educational institution	Tshutshutshu secondary
Educational qualification	Matric
Educational period	nuo 2006.01 iki 2006.10
Degree	Certificate
Educational institution	Cornerstone HR
Educational qualification	Certificate

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	very good	very good	very good
Sesotho	very good	very good	good

Computer knowledge

Microsoft word, outlook Express and internet explorer

Recommendations

Contact person	Sekai Moyo
Occupation	Manager
Company	Selian Agencies
Telephone number	011 393 1328
Email address	sekai.moyo@sp-africa.com

Additional information

Your hobbies	Reading and writing Internet surfing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2014-05-00 (10 years)