



# Philisiwe Snethemba Dlamini

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I bring a methodical, customer-focused approach to work and a strong drive to see projects through to completion. With excellent computer and coding skills, backed by certificates. I can work in a team and thrive under pressure. I consistently deliver excellent results and complete tasks on time. Passionate about my work, I am ready to excel in any role.

|                      |   |
|----------------------|---|
| Preferred occupation | Receptionist<br>Administrative jobs     |
|                      | Cashiers<br>Retail, store jobs          |
|                      | Shop assistants<br>Retail, store jobs   |
|                      | Front Desk Agent<br>Administrative jobs |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 2002-08-14 (22 years old)   |
| Gender               | Female  |
| Residential location | Durban City<br>KwaZulu-Natal  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2022.04 iki 2022.11</b> |
| Company name                       | University of Johannesburg     |
| You were working at:               | Jobs for students              |
| What you did at this job position? | Tutoring university students   |

## Education

|                           |   |
|---------------------------|---|
| Educational period        | <b>nuo 2015.01 iki 2019.12</b>                        |
| Degree                    | Grade 12 / Matric                                     |
| Educational institution   | Wingen Height Secondary School                        |
| Educational qualification | Matric bachelor's pass                                |
| Educational period        | <b>nuo 2020.02 iki 2023.11</b>                        |
| Degree                    | Degree  |
| Educational institution   | University of Johannesburg                            |
| Educational qualification | B.ED Intermediate Phase currently doing my final year |

**Languages**

| <b>Language</b> | <b>Speaking level</b> | <b>Understanding level</b> | <b>Writing level</b> |
|-----------------|-----------------------|----------------------------|----------------------|
| English         | fluent                | fluent                     | fluent               |

**Computer knowledge**

I have a computer skills development certificate. A computer skills development certificate typically involves learning and mastering various computer-related skills. I have knowledge in using software applications, navigating the internet, troubleshooting technical issues, and more. It's a comprehensive program that equips with the necessary knowledge and abilities to excel in the digital world. Microsoft software knowledge such as Microsoft Word, Excel and PowerPoint

**Additional information**

|                     |  |
|---------------------|--|
| Your hobbies        | Baking, playing the instrument piano, reading and doing volunteering work in my community. |
| Driver licenses     | C1 Heavy Vehicle 3,500kg - 16,000kg  |
| Driver license from | 2023-08-00 (1 years)   |
| Salary you wish     | 8000 R per month   |