



Nompumelelo Radebe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Shop assistant

- serve customers and handle any returns and refunds.
- unpack deliveries, stock shelves and arrange displays.
- rotate and replace stock.
- promote products to meet sales targets.
- keep the store clean and tidy.

Preferred occupation

Sales person
Sales jobs

Shop assistants
Retail, store jobs

Call Centre agent
Administrative jobs

Administrators
Administrative jobs

Data capturers
Administrative jobs

HR intern
Management, human resources jobs

Preferred work location

Middelburg
Mpumalanga

Witbank
Mpumalanga

Contacts and general information about me

Day of birth

2001-04-20 (23 years old)

Gender

Female

Residential location

Middelburg
Mpumalanga

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
[Sign in](#)

Work experience

Working period	nuo 2021.02 iki 2022.06
Company name	TZ Truck And Trailer Parts
You were working at:	Administrators
Occupation	Administration clerk
What you did at this job position?	Answering customer questions, taking and processing orders. Addressing complaints, Answering phone calls and calling customers and vendors to follow up on appointments and deliveries. Compiling and maintaining records of office business transactions. Doing sales

Education

Educational period	nuo 2019.01 iki 2019.11
Degree	Grade 12 / Matric
Educational institution	Mphanama Secondary School
Educational qualification	Matric
I could work	No
Educational period	nuo 2021.01 iki 2021.06
Degree	Certificate
Educational institution	Nkangala tvet college
Educational qualification	Human resources management N4
I could work	Yes
Educational period	nuo 2022.07 iki 2022.12
Degree	Certificate
Educational institution	Nkangala tvet college
Educational qualification	Human resources management N5
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

MS Outlook

MS OneDrive

**MS Word
Recommendations**

MS Excel Contact person	Thobeka Lorrentia Thubane
MS OneNote Occupation	Manager
MS Access Company	Tz Truck And Trailer Parts
MS Power Point Telephone number	0722621508
Email address	thubane.thobeka@gmail.com

Additional information

Driver licenses	None
Salary you wish	3000 R per month
How much do you earn now	2500 R per month