



# Ntsiki Magade

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a highly driven administrator with more than 5 years of expertise in every field, including customer service and front desk management. Most recently, I've been in charge of overseeing the daily operations of a busy office, which includes managing important business clients, planning office workloads, and setting priorities for activities. I take great satisfaction in carrying out my duties for my job while also excelling as a team player and bringing new ideas to the table.

I am adaptable, diligent, dependable, and enthusiastic about my work. I can be counted on to do all I set out to do, making sure it is done to my high standards and within the allotted timeframes.

I would really appreciate to be contacted for interview to present my skills, the number to be contacted is 0732911200.

Thank you.

Preferred occupation

**Administrators**

Administrative jobs

**Waiters, waitresses**

Restaurant, bar service jobs

**Receptionists**

Hotel jobs

**Team leader**

Management, human resources jobs

**Editors**

Media, journalism jobs

Preferred work location

**Cape Town**

Western Cape

## Contacts and general information about me

Day of birth

1991-10-08 (32 years old)

Gender

Female

Residential location

**Cape Town**

Western Cape

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
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**Additional information**

Salary you wish

R2000 R per month