



Refiloe Motau

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm an independent person who is ambitious, organized and very well motivated. I adapt easily to change and also I'm eager to learn and take on new challenges as I'm also a team player.

Please do not hesitate to contact me as I am available to start immediately.

Preferred occupation	Generals General jobs
	Cashiers Retail, store jobs
	Filing clerk Administrative jobs
Preferred work location	East Rand Gauteng

Contacts and general information about me

Day of birth	1992-12-20 (32 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.11 iki 2022.08
Company name	W J Mpengesi Primary School
You were working at:	Part time jobs
Occupation	General Worker
What you did at this job position?	Cleaning and helping with the student

Working period	nuo 2018.07 iki 2019.08
Company name	Dan Radebe Primary School
You were working at:	Administrators
Occupation	Office administration
What you did at this job position?	Answer phonecalls, do photocopies, filling, typing and assisting parents

Education

Educational period	nuo 2011.02 iki 2012.11
Degree	Certificate
Educational institution	Rosebank College
Educational qualification	Higher Certificate in Office Administration
I could work	I am unemployed

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

I do know the computer basics

Conferences, seminars

N/A

Additional information

Driver licenses	None
Salary you wish	4000 R per month
How much do you earn now	00 R per month