



Meisie Prudence Polile

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I possess strong communication and interpersonal skills, which enable me to collaborate with colleagues, clients, and stakeholders effectively. I am a quick learner and thrive in fast-paced environments, always striving to deliver high-quality results within deadlines.

I have attached my resume for your review, which provides more detailed information about my qualifications. I would welcome the opportunity to discuss my application further and demonstrate my enthusiasm and commitment to contributing to your company's success.

Thank you for considering my application. I look forward to further discussing how my skills and experience can benefit to your company. Please do not hesitate to contact me at [phone number] or [email address] to schedule an interview.

Sincerely,

MP POLILE

0614856193

Preferred occupation

Paralegals

Law, legal jobs

Customer care agent

Administrative jobs

Data capturers

Administrative jobs

Teacher

Jobs abroad

Generals

General jobs

Preferred work location

Johannesburg

Gauteng

Pretoria / Tshwane

Gauteng

Sedibeng

Gauteng

Bloemfontein
Free State

Phuthaditjhaba
Free State

Sasolburg
Free State

Durban City
KwaZulu-Natal

South Coast (Ugu)
KwaZulu-Natal

Polokwane / Pietersburg
Limpopo

Contacts and general information about me

Day of birth	1995-09-03 (29 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.04 iki 2022.03
Company name	SOUTH AFRICAN POLICING UNION
You were working at:	Paralegals
Occupation	PARALEGAL
What you did at this job position?	CASE MANAGEMENT, LEGAL RESEARCH, DATA CAPTURING, FILING AND ADMIN

Working period	nuo 2015.02 iki 2017.06
Company name	CREDICO
You were working at:	Sales representative
Occupation	SALES REPRESENTATIVE
What you did at this job position?	SALES AND MARKETING, DISTRIBUTION OF FINANCIAL SERVICES, AND CUSTOMER SERVICE

Education

Educational period	nuo 2015.01 iki 2015.11
Degree	Certificate
Educational institution	BOSTON CITY CAMPUS
Educational qualification	SPORTS MANAGEMENT

Educational period	nuo 2018.02 iki 2020.11
Degree	Diploma
Educational institution	VAAL UNIVERSITY OF TECHNOLOGY
Educational qualification	LABOUR LAW
Educational period	nuo 2023.02 iki 2023.11
Degree	Degree
Educational institution	UNIVERSITY OF THE WESTERN CAPE
Educational qualification	ADVANCED LABOUR LAW

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Sesotho	good	good	basic
Afrikaans	basic	good	basic

Computer knowledge

(MICROSOFT OFFICE)
 MICROSOFT WORD
 EXCEL
 POWERPOINT
 OUTLOOK
 ADOBE

Recommendations

Contact person	MMAKHATSI MAHLAPE
Occupation	SUPERVISOR
Company	SOUTH AFRICAN POLICING UNION
Telephone number	0796062881
Email address	mahlape.mk@gmail.com
Contact person	TUMELO MOGODISENG
Occupation	GENERAL SECRETARY
Company	SOUTH AFRICAN POLICING UNION
Telephone number	0861927278
Email address	pa.hq@sapu.co.za

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2017-05-00 (7 years)

Salary you wish	8000 R per month
How much do you earn now	6000 R per month