



Beauty Kgopane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm choosing Office administration job because I have relevant experience and skills that will add more value to your team, I'm coachable and confident and I will excel in this role.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Gauteng

Contacts and general information about me

Day of birth	2000-03-03 (24 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2022.01 iki 2023.12
Degree	Certificate
Educational institution	Tshwane South TVET college
Educational qualification	Level 2 office administration
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	good	good

Computer knowledge

Life skills and computer literacy
Office data processing

Conferences, seminars

None

Additional information

Your hobbies	Writing, reading
Driver licenses	None
Salary you wish	30000 R per month
How much do you earn now	350 R per month