



# Lesedi Moletsane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a highly skilled communicator with strong leadership abilities, demonstrated through my successful management of my own business. With a keen understanding of effective business operations, I bring a wealth of knowledge in running a business and maintaining a high level of professionalism. I approach my work with dedication, ensuring that I am well-presented and consistently delivering results. My commitment to excellence is reflected in my strong work ethic, making me an ideal candidate for roles such as receptionist, PA, bookkeeper, and manager. I deeply respect and value my work, and I am eager to contribute my skills to your team.

Preferred occupation                      Jobs for students  
Student jobs

Preferred work location                      Gauteng

## Contacts and general information about me

Day of birth                                      2005-08-30 (19 years old)

Gender    Female

Residential location                              East Rand  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Education

Educational period                              **nuo 2023 iki dabar**

Degree    Grade 12 / Matric

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Computer knowledge

proficiency in working with them, I bring a robust skill set in Microsoft Office applications, including Excel, Word, Access, and PowerPoint. Additionally, I am proficient in navigating Windows environments. My proficiency in these tools enhances my ability to contribute effectively to various tasks and projects.

I possess a solid foundation in Computer Application Technology, acquired during my time at

**Additional information**

school. This background equips me with a comprehensive understanding of computer systems and

Your hobbies

I am a passionate writer and proud owner of businesses, showcasing my creativity and entrepreneurial spirit. Beyond the workplace, I am deeply family-oriented, emphasizing the value of strong connections and a supportive environment

Driver licenses

None