



# Lenna Molokwane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am very patronate and willing to challenge every work that comes my way, I do have diploma in management Assistant bt not necessarily looking for just that work it might be cleaning as well as administrator work!!

Preferred occupation	Administrators Administrative jobs
Preferred work location	Kathu Northern Cape

## Contacts and general information about me

Day of birth	1998-05-29 (26 years old)
Gender	Female
Residential location	Kathu Northern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.03 iki 2021.04</b>
Company name	Madipelesa Primary
Occupation	Screeener
What you did at this job position?	Screenings

## Education

Educational period	<b>nuo 2017.07 iki 2019.11</b>
Degree	Diploma
Educational institution	Management Assistant
Educational qualification	N6
I could work	Administration

## Languages

Language	Speaking level	Understanding level	Writing level
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English

very good

very good

very good

### Computer knowledge

Typing

Data Capturing

Filling

Good Communication

Excel

All Management Assistant Work I Can Be Able To Complete Them.

### Conferences, seminars

I was pleased at tSishen intermediate mine school to complete my diploma by the college!! I have gained more experience and be able to improve my skills.

### Recommendations

Contact person

Mr Matlala

Occupation

PRINCIPAL

Company

Sishen Intermediate Mine School

Telephone number

0603441432

### Additional information

Salary you wish

R7000 R per month

How much do you earn now

None R per month