



Lenna Molokwane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am very patronate and willing to challenge every work that comes my way, I do have diploma in management Assistant bt not necessarily looking for just that work it might be cleaning as well as administrator work!!

Preferred occupation	Administrators Administrative jobs
Preferred work location	Kathu Northern Cape

Contacts and general information about me

Day of birth	1998-05-29 (26 years old)
Gender	Female
Residential location	Kathu Northern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.03 iki 2021.04
Company name	Madipelesa Primary
Occupation	Screeener
What you did at this job position?	Screenings

Education

Educational period	nuo 2017.07 iki 2019.11
Degree	Diploma
Educational institution	Management Assistant
Educational qualification	N6
I could work	Administration

Languages

Language	Speaking level	Understanding level	Writing level
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English

very good

very good

very good

Computer knowledge

Typing

Data Capturing

Filling

Good Communication

Excel

All Management Assistant Work I Can Be Able To Complete Them.

Conferences, seminars

I was pleased at tSishen intermediate mine school to complete my diploma by the college!! I have gained more experience and be able to improve my skills.

Recommendations

Contact person	Mr Matlala
Occupation	PRINCIPAL
Company	Sishen Intermediate Mine School
Telephone number	0603441432

Additional information

Salary you wish	R7000 R per month
How much do you earn now	None R per month