



Nelisiwe Khumalo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am hard worker and deadline driven. I am computer literate and have good communication skills. I always put more effort in what I do and have customer interest at heart and can follow their queries without escalating them but only when necessary. I understand administration procedures and I am a team worker. I always get pleasure when I am able to assist whether internally or externally. I make sure that when a query is on my table I work it till solved and completed before moving forward with my daily job. I respect my subordinate and respect people's beliefs without judging them as the focus is getting the job done.

Preferred occupation Receptionists
Hotel jobs

Preferred work location Gauteng

Contacts and general information about me

Day of birth 1996-11-13 (28 years old)

Gender Female

Residential location Johannesburg
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Additional information

Salary you wish 5000 R per month