



Tarron Moodley

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day

I'm looking for a job that allows me to show of my communication and people skills as well as my time management skills and my organizational skills. I'm highly motivated I've been doing regional administration for MTN world sound electronics since May 2023 and I'm trying to find something that better suits my abilities

Preferred occupation	Administrators Administrative jobs
Preferred work location	Rustenburg North West
	Brits North West

Contacts and general information about me

Gender	Female
Residential location	Rustenburg North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2023.05 iki 2023
Company name	MTN world sound electronics
You were working at:	Sales administrator
Occupation	Regional Administrator
What you did at this job position?	Stock controller/administrator for north west region. stock controlling, stock rotation, IBTing, daily general filing, receiving stock (GRN cleark), Administration, invoicing,stock credits, cash ups, data capturing, client management, sales.

Education

Educational period **nuo 2017.01 iki 2021.12**
 Degree Grade 12 / Matric
 Educational institution Frikkie Meyer Highschool
 Educational qualification Diploma

Educational period **nuo 2022.06 iki 2023**
 Degree Diploma
 Educational institution Boston city campus and business college
 Educational qualification Paralegal practice

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	good

Computer knowledge

I am computer literate . I am capable of using Microsoft office . Making power points and excel spreadsheets as well as compiling emails and documents

Recommendations

Contact person Marvin Matholo
 Occupation SME CONSULTANT
 Company Mtn world sound electronics
 Telephone number 0832146019
 Email address Marvin.matholo@mtn.com

Additional information

Your hobbies I enjoy reading and Writing. As well as taking walks and meditating as I believe mental health is very important
 Driver licenses None
 Salary you wish 8000 R per month
 How much do you earn now 5500 R per month