



# Sisanda Magwaca

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Remote job

I am patient, well organized, hard worker, and enjoy learning new things.

Preferred occupation	Online data processor IT, computing jobs
	Debtors clerk Finance jobs
	Teachers Teaching jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1985-08-19 (39 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.08 iki 2022.08</b>
Company name	Department of Higher Education and training
You were working at:	Government jobs
Occupation	Lecturer
What you did at this job position?	Teaching students Life Orientation, Travel and Tourism, and Economics and Management Science, preparing SBA's, minutes taking, drafting period and class registers, moderating, Petty Cash controller

Working period **nuo 2006.03 iki 2010.07**  
 Company name Ithemba workwear suppliers  
 You were working at: Construction manager  
 Occupation Receptionist / Administrator  
 What you did at this job position? Answering phone calls, helping customers with quotations, invoicing, sales over the counter, minutes taking

**Education**

Educational period **nuo 2020.01 iki 2020.11**  
 Degree Diploma  
 Educational institution Buffalo City Public FET College  
 Educational qualification Financial Management N6  
 I could work Banks, Government, Retails, Office, Construction, Airport, Transport, Embassy, Cruise

Educational period **nuo 2019.01 iki 2019.11**  
 Degree Certificate  
 Educational institution Buffalo City Public FET College  
 Educational qualification Financial Management N5  
 I could work Banks, Government, Retails, Office, Construction, Airport, Transport, Embassy, Cruise

Educational period **nuo 2008.01 iki 2008.11**  
 Degree Certificate  
 Educational institution Buffalo City Public FET College  
 Educational qualification Financial Management N4  
 I could work Banks, Government, Retails, Office, Construction, Airport, Transport, Embassy, Cruise

Educational period **nuo 2006.01 iki 2006.12**  
 Degree Grade 12 / Matric  
 Educational institution Buffalo City Public FET College  
 Educational qualification Grade 12  
 I could work Banks, Government, Retails, Office, Construction, Airport, Transport, Embassy, Cruise

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	good	good	good
Afrikaans	basic	basic	basic

**Computer knowledge**

Microsoft Access  
Microsoft Word  
Microsoft Excel  
Microsoft Outlook  
Pastel Partner  
Pastel Payroll  
Pastel Sage300

**Conferences, seminars**

None

**Additional information**

Your hobbies	Cooking Shopping Crochet Watching documentary Exercise
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-02-00 (2 years)
Salary you wish	20000 R per month
How much do you earn now	0.00 R per month