



# Nthabisebg Mokoka

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for any administrative jobs, because I like the administration work and also I have qualification in administration.

Preferred occupation	Administrators Administrative jobs
----------------------	---------------------------------------

## Contacts and general information about me

Day of birth	1995-08-12 (29 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Education

Degree	Certificate
Educational institution	Tshwane North TVET College
Educational qualification	Public Management Certificate
I could work	I can perform any duties assigned to me.
Educational period	<b>nuo 2009.01 iki 2013.12</b>
Degree	Grade 12 / Matric
Educational institution	Tshihlo Secondary school
Educational qualification	Grade 12

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

## Computer knowledge

ACCESS.

I am computer literate, I have knowledge of the programmes like MS WORD, EXCEL, POWER POINT, **Conferences, seminars**

I went to attended several conferences

#### **Additional information**

Your hobbies	like reading mostly and singing, and exercising
Driver licenses	None
Salary you wish	R3500 R per month
How much do you earn now	R00 R per month