



Matsilele Maluleke

Curriculum Vitae (CV)

What job i'm looking for? My positive points

> extensive experience in auditing methodologies, risk assessment, and compliance, in various reviews in retail, mining, property, public sector, energy, environmental, services and systems management.

> As a senior, I have opportunities to lead audit teams, mentor junior auditors, and contribute to the growth and development of Risk Advisory department, I uphold a high level leadership skills

> I have adept at identifying issues, analyzing complex data, and proposing effective solutions, adding value to each organization's operations and provide extensive problemsolving skills.

> Being entrusted with confidential information demonstrates the trust placed in your ability to handle sensitive data and make impartial judgments based on my objectivity.

> My role involves continuously refining audit processes and methodologies, contributing to the enhancement of the organization's internal controls.

Contacts and general information about me

| | |
|------------------|---|
| Day of birth | 1990-08-24 (34 years old) |
| Gender | Male |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

Working period **nuo 2023.01 iki dabar**
 Company name BDO South Africa
 You were working at: Accountants
 Occupation Senior Internal Auditor
 What you did at this job position? Project Planning, Audit Work Programme, Execution, Inclusive Agile Leadership/Management, Audit reporting, Project administration, Team evaluation and client management

Working period **nuo 2020.01 iki 2022.12**
 Company name BDO South Africa
 You were working at: Accountants
 Occupation Junior Internal Auditor
 What you did at this job position? Project Planning, Audit Work Programme, Execution, Inclusive Agile Leadership/Management, Audit reporting, Project administration, Team evaluation and client management

Working period **nuo 2015.12 iki 2018.08**
 Company name Game Stores
 You were working at: Store person
 Occupation Store Secretary
 What you did at this job position? Secretary, Admin, Billing, HR duties, Petty Cash Management and Reporting

Education

Educational period **nuo 2008.01 iki 2008.12**
 Degree Grade 12 / Matric
 Educational institution Holy Trinity Secondary School
 Educational qualification Senior National Certificate
 I could work Yes

Educational period **nuo 2010.01 iki 2014.12**
 Degree Certificate
 Educational institution Tshwane University of Technology
 Educational qualification National Higher Certificate in Accounting
 I could work Yes

Educational period **nuo 2014.01 iki 2017.12**
 Degree Diploma
 Educational institution Tshwane University of Technology
 Educational qualification National Diploma in Internal Auditing
 I could work Yes

| | |
|---------------------------|----------------------------------|
| Educational period | nuo 2019.01 iki 2019.12 |
| Degree | Degree |
| Educational institution | Tshwane University of Technology |
| Educational qualification | B Tech in Internal Auditing |
| I could work | Yes |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | fluent | fluent | fluent |
| Setswana | very good | very good | very good |
| French | basic | basic | do not know |
| Xitsonga | fluent | fluent | fluent |
| isiXhosa | good | good | basic |
| isiZulu | good | good | good |

Computer knowledge

- > Microsoft Essential: Word, Excel, PowerPoint
- > SAP
- > Pastel
- > People Planner
- > Audit Systems
- > Management System
- > Arobe
- > MS Teams
- > ESS
- > APT accounting systems

Conferences, seminars

- > IA Learn

Recommendations

| | |
|------------------|-------------------------------|
| Contact person | Jeremiah Lethoko |
| Occupation | Senior Internal Audit Manager |
| Company | BDO South Africa |
| Telephone number | +27663068432 |
| Email address | jlethoko@bdo.co.za |

Additional information

- Your hobbies > Networking

| | |
|--------------------------|--------------------------------------|
| | > Motivational Speaking and Sessions |
| | > Going out eating at Restaurants |
| | > Reading |
| | > Investing time in team building |
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from | 2017-09-00 (7 years) |
| Salary you wish | 45000 R per month |
| How much do you earn now | 35000 R per month |