



Daphne Moodley

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Admin clerk work from home.

I worked at the South African Police Service from 2000/8/1 until 2021/1/30 and had to resign due to my late husband being diagnosed with brain cancer. sadly he passed away in 2022. Since then i have had NO luck in finding work that i could do from home.

Work that has been done at previous work:

Typing reports, Enquirers feedback, updating systems.

I have had nearly 20 years working with the South African Police Service as an admin clerk

love to type and work online

Preferred occupation	IT, computing jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1972-05-14 (52 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2000.08 iki 2021.01
Company name	South African Police Service
You were working at:	Data capturers
Occupation	data capturer
What you did at this job position?	data entry/admin clerk

Education

Educational period	nuo 1991.01 iki 1991.11
Degree	Grade 12 / Matric
Educational institution	Goerge Hoffmeyer High
Educational qualification	matric
I could work	admin , data typist

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	fluent	very good

Computer knowledge

Basic Computer Studies
 Windows 95 to Windows11
 Microsoft Office, Excel, Word Perfect, Power point

Recommendations

Contact person	Capt Karina Brand
Occupation	HRM Commander
Company	South African Police Service
Telephone number	012 3749853/0798914276

Additional information

Your hobbies	Searching the internet, reading,Listening to music, arts and crafts
Driver licenses	None
Salary you wish	10000 R per month