



Chelsea Petersen

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My interests in a job is in administration work which includes, data collection, data entry, filing etc, my positive points are the following :

Focused

Honesty

Dedication

Continuous learning

Hard Work

Preferred occupation Data capturers
Administrative jobs

Preferred work location Cape Town
Western Cape

Contacts and general information about me

Day of birth 2000-05-31 (24 years old)

Gender Female

Residential location Southern Suburbs
Western Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2019.06 iki 2020.10**

Company name Fire&Smoke

You were working at: Chefs

Occupation Hospitality

What you did at this job position? All rounder, preparing and making food for customers

Working period **nuo 2020.11 iki 2020.11**
 Company name EXL
 You were working at: Agents
 Occupation Call Centre
 What you did at this job position? Helping customers with different insurance options

Working period **nuo 2019.06 iki 2019.09**
 Company name Taj hotel
 You were working at: Chefs
 Occupation Hospitality
 What you did at this job position? All rounder, working in hot kitchen, cold kitchen as well as dessert area and front of house etc.

Working period **nuo 2021.08 iki 2023.06**
 Company name Preply
 You were working at: Teachers
 Occupation Online teaching
 What you did at this job position? Teaching English to foreign students, younger kids

Working period **nuo 2023.09 iki 2024.02**
 Company name EF language campud
 You were working at: Administrators
 Occupation Admin
 What you did at this job position? Front desk duties, admin work, filing, data capturing, planning events, decorating etc.

Education

Educational period **nuo 2018.02 iki 2019.12**
 Degree Diploma
 Educational institution Capsicum culinary school
 Educational qualification Diploma

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Certification in Experience in Microsoft Word
 Good typing skills

Additional information

Your hobbies

Day trips
Spending time with family
Preparing food for my family
Wine trips

Driver licenses

None

Salary you wish

12000 R per month

How much do you earn now

4455 R per month