



# Chelsea Petersen

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

My interests in a job is in administration work which includes, data collection, data entry, filing etc, my positive points are the following :

Focused

Honesty

Dedication

Continuous learning

Hard Work

Preferred occupation                      Data capturers  
Administrative jobs

Preferred work location                      Cape Town  
Western Cape

## Contacts and general information about me

Day of birth                                      2000-05-31 (24 years old)

Gender    Female

Residential location                              Southern Suburbs  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2019.06 iki 2020.10**

Company name                                      Fire&Smoke

You were working at:                              Chefs

Occupation    Hospitality

What you did at this job position?      All rounder, preparing and making food for customers

Working period **nuo 2020.11 iki 2020.11**  
 Company name EXL  
 You were working at: Agents  
 Occupation Call Centre  
 What you did at this job position? Helping customers with different insurance options

Working period **nuo 2019.06 iki 2019.09**  
 Company name Taj hotel  
 You were working at: Chefs  
 Occupation Hospitality  
 What you did at this job position? All rounder, working in hot kitchen, cold kitchen as well as dessert area and front of house etc.

Working period **nuo 2021.08 iki 2023.06**  
 Company name Preply  
 You were working at: Teachers  
 Occupation Online teaching  
 What you did at this job position? Teaching English to foreign students, younger kids

Working period **nuo 2023.09 iki 2024.02**  
 Company name EF language campud  
 You were working at: Administrators  
 Occupation Admin  
 What you did at this job position? Front desk duties, admin work, filing, data capturing, planning events, decorating etc.

**Education**

Educational period **nuo 2018.02 iki 2019.12**  
 Degree Diploma  
 Educational institution Capsicum culinary school  
 Educational qualification Diploma

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

**Computer knowledge**

Certification in Experience in Microsoft Word  
 Good typing skills

**Additional information**

Your hobbies

Day trips  
Spending time with family  
Preparing food for my family  
Wine trips

Driver licenses

None

Salary you wish

12000 R per month

How much do you earn now

4455 R per month