



Susanna Nel

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a committed and hardworking young Christian adult with experience in publishing, editing, proofreading, administration, legal copywriting and documentation, personal assistance and waitressing.

Preferred occupation	Dispatchers Administrative jobs
	Secretaries Administrative jobs
	Data capturers Administrative jobs
	Personal assistant Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.03 iki 2024.01
Company name	Diamond Corporation South Africa
You were working at:	Dispatchers
Occupation	Head of Dispatch
What you did at this job position?	Wholesale & Retail Trade - Admin, Office Support & Services - Administration

Education

Educational period	nuo 2022.01 iki 2022.12
Degree	Certificate
Educational institution	UCT
Educational qualification	Project Management
I could work	Project Management

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

Computer knowledge

Office Suit, Trello, General Computer skills and knowledge.

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2019-04-00 (5 years)
Salary you wish	16000 R per month
How much do you earn now	12000 R per month