



# Nadia Johnson

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an experienced professional with a diverse background in various roles spanning Customer Service, Appointment Setting, Medical Reception, and administrative functions. With a strong command of the English language, attention to detail, and a proactive mindset, I have consistently demonstrated my ability to excel in customer-facing roles and administrative responsibilities.

My recent experience as an Appointment Setter and Lead Generator at Delivering Demand UK involved effectively scheduling appointments for the CEO using tools such as GoHighLevel, Excel, and Slack. I am skilled in building rapport with potential clients and always prioritize integrity in all interactions.

During my tenure as a Customer Service Representative at Paricus in Florida, USA, I honed my problem-solving abilities by listening to and resolving customer concerns and inquiries. equipped me with valuable call center experience, clear communication skills, and a pleasant phone voice. I maintained a positive attitude and actively promoted the company's products while recommending suitable options to meet customers' needs.

With my extensive and varied background, I bring a diverse skill set, a commitment to delivering exceptional customer service, and a track record of efficiently handling administrative tasks to contribute positively to any organization.

Preferred work location                      Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth                                      1978-11-14 (45 years old)

Gender    Female

Residential location                          Pretoria / Tshwane  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)