



# Kelly Van Wyk

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very hard working young lady. Any project that i do take on, i always intend to do my best and ensure that i finish what i have started. I am very open minded and always keen to earn new things. With that being said, i am a very fast learner as well and easily adapt in different environments. I am a team player and i also have no problem in taking the lead. I have good communication skills and comprehension skills. I work well under pressure. My biggest motivation are my kids. I fell pregnant with my daughter while i was in my matric year and despite all the difficulty it came with, i still pushed through and passed with a bachelors pass.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	2001-11-25 (22 years old)
Gender	Female
Residential location	Cape Flats Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.10 iki 2021.03</b>
Company name	Morgenson Primary School
You were working at:	Training
Occupation	teachers assistant
What you did at this job position?	i assisted teachers with their administrative duties. Invigilated class exams. Helped teachers prepare lessons for learners.

## Education

Educational period                    **nuo 2021.04 iki 2021.06**  
 Degree                                    Some Schooling  
 Educational institution                communiversity of South Africa

Educational period                    **nuo 2017.01 iki 2019.11**  
 Degree                                    Grade 12 / Matric  
 Educational institution                Mount View High School  
 Educational qualification             National Senior Certificate

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	good	good

**Computer knowledge**

i have a little bit of experience using the Microsoft Office

**Additional information**

Your hobbies                            my hobbies are reading and playing games such as word cross,  
 etc. to exercise my brain  
 Driver licenses                            None  
 Salary you wish                            6500 R per month