



Amanda Nyalungu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a capable young and energetic person, always willing to learn, relevant and favourable qualities to perform the any job competently and effectively. I am an ambitious, goal-driven person who is intelligent and diligent. I am good at problem-solving and tackling problems head-on. Furthermore, I believe that my skills can play a vital role in any organisation. I am certain that I can bring positive changes to your organization by coming up with innovative ideas, I served at Checkers for 6 months being placed in different fields, ie deli, Baker, fruit and veggie. Hence I am looking for retail stores vacancies. I got an opportunity to work at retailer brands for 2 years as a general worker, hence I am looking for general worker jobs, served as a secretary and data capture for 2 years at Bushbuckridge local municipality, and I got an opportunity to serve as an Administrator for 1 year at Tg Vision. This gives me experience to work as an Administrator or receptionist.

Preferred occupation	Administrators Administrative jobs
	Shop assistants Retail, store jobs
	Government jobs Government jobs
	Generals General jobs
Preferred work location	Johannesburg Gauteng
	East Rand Gauteng
	West Rand Gauteng

Contacts and general information about me

Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2021.10 iki 2023.01**
Company name TG vision
You were working at: Administrators
Occupation Administrator
What you did at this job position? Working as a receptionist and providing admin support for the office

Education

Educational period **nuo 2013.06 iki 2017.12**
Degree Diploma
Educational institution Mopani South east TVet college
Educational qualification Public management
I could work As an admin clerk

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	very good	very good	good
Xitsonga	very good	very good	good
SiSwati	good	good	good

Computer knowledge

Microsoft office; word, excel and outlook.

Recommendations

Contact person Amrithlall Balmogan
Occupation Production manager
Company Retailer brands
Telephone number 0824627520
Email address amrithlallb@dhfoods.co.za

Contact person Macdonald Martins
Occupation Technician
Company TG Vision
Telephone number 0844754133
Email address Macdonaldmartin24@yahoo.com

Additional information

Your hobbies	Exercising Reading books
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2017-11-00 (7 years)
Salary you wish	6000 R per month
How much do you earn now	960 R per month