



# Bongekile Solomon

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good day. I'm looking for any kind of job opportunity in the finance department.

I am a self-driven, well disciplined and self motivated person. Punctuality is my priority and I strive for perfection. My work is my pride. I accept responsibility and adhere to all regulations as laid out.

## KEY SKILLS AND COMPETENCIES

I am able to use initiative.

Strong leadership skills in board governance & new business developments.

A motivated team player who is results driven.

Entrepreneurial with commercial acumen.

Results-oriented with a positive outlook and a clear focus on high quality and business profit.

## Contacts and general information about me

Day of birth	1981-12-12 (43 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.03 iki 2011.06</b>
Company name	Stryker S.A Pty Ltd
You were working at:	Finance officer
Occupation	Credit Controller
What you did at this job position?	Maintain accurate and up to date customer details And accounts. Have regular customer contact by phone, fax and email Anticipate developments and identify accounts that Will need special attention. Visit customers as part of the debt collection process Responsible for incoming payment allocations.

Working period **nuo 2008.03 iki 2009.08**  
 Company name International Game Technology Pty Ltd  
 You were working at: Finance officer  
 Occupation Bookkeeper  
 What you did at this job position? Debt collection and monthly aged analysis. Distribute monthly statements to all customers. (Foreign and Local Debtors) Prepare and maintain audit schedules and GL Recons. Bank Reconciliation, maintain Cashbook Perform all Electronic fund transfers Allocate incoming payments Review and correct accounting of revenues and Relevant Cost of Sales for all transactions on an Ongoing basis. Raise monthly recurring invoices and systems Revenue invoices periodically. Prepare monthly reports in respect of the revenues.

Working period **nuo 2006.03 iki 2008.07**  
 Company name Vibramech Pty Ltd  
 You were working at: Finance officer  
 Occupation Payroll & Creditors Clerk  
 What you did at this job position? Process, maintain and reconcile accounts payable. Prompt payments and resolve queries. Compile payroll data such as hours worked, taxes, Union dues to be withheld and employee identification numbers from time sheets. Prepare computer input forms. Compute wages and deductions. Review wages computed and correct errors to ensure accuracy of payroll. Record changes affecting net wages such as loan payments, garnishee deductions, unpaid leave, overtime worked, sick and annual leave taken. Appoint new employees and terminate employment upon resignation.

Working period **nuo 2015.10 iki 2017.11**  
 Company name Basgo Enterprises Botswana  
 You were working at: Finance officer  
 Occupation Financial Controller  
 What you did at this job position? Distribute monthly statements to all customers. Maintain strong relationships with all clients to ensure invoices are clear for payment. Manage the timely and effective collection of all debts and payments. Maintain accurate and up to date customer details and accounts. Have regular customer contact by phone, fax and email. anticipate developments and identify accounts that will need special attention. Responsible for incoming payment allocations.

**Education**

Educational period **nuo 2001.02 iki 2005.11**  
 Degree Degree  
 Educational institution Midrand Graduate Institute Business School  
 Educational qualification BCom Accounting Degree  
 I could work Finance Department

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	good	very good	very good
isiZulu	very good	very good	very good
Afrikaans	good	very good	good
Setswana	very good	very good	very good

**Computer knowledge**

MS Excel 2007

Sage Accounting on computers

MS Word

VIP Payroll

SYSPRO Accounting system

SAP B1 Accounting system

MFG Accounting system

**Conferences, seminars**

None

**Recommendations**

Contact person	Ms Cynthia Mundy
Occupation	Financial Controller
Company	International Game Technology
Telephone number	011 317 1021
Email address	Cynthia.mundy@igt.com
Contact person	Mr Yugen Chetty
Occupation	Financial Director
Company	Stryker S.A
Telephone number	011 791 4644
Email address	Yugen.chetty@stryker.co.za
Contact person	Mrs Charmain Van Niekerk
Occupation	Accountant
Company	Vibramech Pty Ltd
Telephone number	+2711 762 5501
Email address	C.vanniekerk@vibramech.co.za

**Additional information**

Your hobbies	Farming Exercise Reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2009-04-00 (15 years)
Salary you wish	R25 000.00 R per month
How much do you earn now	R20 000.00 R per month