

# **Sthembile Sibiya**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a job that will help me gain experience a new safety officer and I also need admin related jobs I have an advanced diploma in Public management. I am hard worker who is always willing to learn and produce positive results

Preferred occupation Safety officer

Other jobs

Administrators
Administrative jobs

Preferred work location Hendrina

Mpumalanga

Secunda Mpumalanga

Middelburg Mpumalanga

**Witbank** Mpumalanga

Pretoria / Tshwane

Gauteng

Johannesburg

Gauteng

Durban City KwaZulu-Natal

Any where KwaZulu-Natal

# Contacts and general information about me

Gender Female

Residential location Middelburg
Mpumalanga

<u>Sign in</u>

## Work experience

Working period **nuo 2022.06 iki dabar** 

You were working at: Administrators

Occupation Admin Intern

What you did at this job position? Performing all administrative duties

Working period **nuo 2021.07 iki 2022.06** 

You were working at: Administrators

Occupation Admin in-service trainee

What you did at this job position? Performed all administrative duties

#### **Education**

Educational period **nuo 2017.01 iki 2019.12** 

Degree Diploma

Educational institution Mangosuthu University of Technology

Educational qualification Diploma in Public management

Educational period **nuo 2020.01 iki 2020.12** 

Degree Degree

Educational institution Mangosuthu University of Technology

Educational qualification Advanced diploma in Public management

Educational period nuo 2024.01 iki 2024.01

Degree Certificate

Educational institution Witbank mining tvet college

Educational qualification Safety officer

Educational period **nuo 2024.01 iki 2024.01** 

Degree Certificate

Educational institution Witbank mining tvet college

Educational qualification First aid certificate

Educational period **nuo 2024.01 iki 2024.01** 

Degree Certificate

Educational institution Witbank mining tvet college
Educational qualification Forklift operator certificate

# Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
isiZulu	fluent	fluent	fluent
English	very good	very good	very good

# Computer knowledge

Microsoft word, Excel, PowerPoint etc

### Recommendations

Contact person Nontobeko Makhanya

Occupation Administrator

Company Prince Mshiyeni Memorial Hospital

Telephone number 0843767867

Email address nontoabongwe@gmail.com

Contact person Karabo Molete

Occupation Manager

Company Zoé Projects and Consulting

Telephone number +27 61 941 3730

Email address Karabomolete07@gmail.com

Contact person Zodwa

Occupation Clerk

Company Ingwavuma Police Station

Telephone number 0823533232

## **Additional information**

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2023-02-00 (1 years)

Salary you wish 5000-10000 R per month

How much do you earn now R4450 R per month