



# Lilian Du Plessis

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

In my previous work experiences I had the opportunity to develop and utilise a wide range of professional skills. I am highly organized, proficient in office administration, and have excellent planning abilities. My communication skills, both in English and Afrikaans, enable me to effectively interact with colleagues, clients, and suppliers. I am also well-versed in Microsoft Office, ensuring efficient completion of tasks. Moreover, my strong attention to detail and time management skills allow me to diligently complete assignments.

Preferred occupation	<b>Receptionist</b> Administrative jobs
	<b>Personal assistant</b> Administrative jobs
	<b>Data capturers</b> Administrative jobs
Preferred work location	<b>Johannesburg</b> Gauteng
	<b>West Rand</b> Gauteng

## Contacts and general information about me

Day of birth	1987-09-14 (36 years old)
Gender	Male
Residential location	<b>West Rand</b> Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	10000 R per month
How much do you earn now	8000 R per month