



# Puleng Cornelia Sehloho

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for any available vacancies, I'm willing to express the experience that I have and I'm willing to bring positive thoughts or ideas within the company

Preferred occupation	Administrators Administrative jobs
	Sales administartor Sales jobs
Preferred work location	Other Free State Free State
	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1993-02-13 (31 years old)
Gender	Female
Residential location	Botshabelo Free State
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2017.06 iki 2018.06</b>
Company name	Motheo Tvet College
You were working at:	Administrators
Occupation	Receptionist
What you did at this job position?	Answering and direct calls
Working period	<b>nuo 2019.05 iki 2022.02</b>
Company name	Checkers hyper
You were working at:	Cashiers
Occupation	Collect cash payment whether in cash or credit
What you did at this job position?	Scan goods and make sure that the price is accurate

**Education**

Educational period	<b>nuo 2014.01 iki 2016.12</b>
Degree	Grade 12 / Matric
Educational institution	Motheo Tvet College
Educational qualification	NCV LEVEL 4 IN GENERIC MANAGEMENT
I could work	Yes
Educational period	<b>nuo 2017.01 iki 2018.12</b>
Degree	Certificate
Educational institution	Motheo Tvet College
Educational qualification	N6 IN BUSINESS MANAGEMENT
I could work	Yes

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good

**Computer knowledge**

Microsoft excel  
 Microsoft Word  
 Power Point  
 Internet  
 Emails  
 Outlook

**Conferences, seminars**

None

**Recommendations**

Contact person	Suzan Bless
Occupation	Leanship and skills coordinator
Company	Motheo Tvet College
Telephone number	0659778443

**Additional information**

Your hobbies	Volley ball and netball
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	5000 R per month

