



Maletebele Lesenyeho

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an Administrative clerk job

My skills are:

Filing

Ordering stationery

Ordering cleaning materials

Answering phones

Controlling incoming and outgoing mails

Supervising cleaners

Dealing with leave forms

Dealing with leave register and time book

Setting meetings

Preferred occupation Administrative jobs

Preferred work location Bloemfontein
Free State

Contacts and general information about me

Day of birth 1972-09-27 (51 years old)

Gender Female

Residential location Bloemfontein
Free State

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Additional information

Salary you wish R15000 R per month