



Jethro Tshoma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Highly motivated young man. I just finished my Work integrated learning exposure in the field of Management assistant. I have experience in HR administration. Eager to leverage acquired skills and practical experience for an entry level position

Preferred occupation	Administrators Administrative jobs
	Jobs for students Student jobs
	Generals General jobs

Contacts and general information about me

Day of birth	1994-03-16 (30 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2022.07 iki 2023.12
Company name	National Lotteries Commission
You were working at:	Administrators
Occupation	HR administration intern
What you did at this job position?	I was assisting with recruitment processes. Arranging interviews and preparing the questionnaires for the interview
Working period	nuo 2016.03 iki 2020.01
Company name	Pack N Stack
You were working at:	Salesman
Occupation	Merchandiser
What you did at this job position?	I was packing stock on the shelves.

Education

Educational period	nuo 2020.01 iki 2022.12
Degree	Diploma
Educational institution	Tshwane North Tvet College
Educational qualification	Management Assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good
Sepedi	fluent	fluent	very good
isiZulu	basic	good	do not know

Computer knowledge

Ms word,excel, power point.

Additional information

Your hobbies	Sports, Watching TV
Driver licenses	None
Salary you wish	7000 R per month